



BOARD OF DIRECTORS

PRESIDENT

Rick Reimer
Kandiyohi SWCD
1005 High Ave
Willmar, MN 56201
320-235-3906
Area 6

VICE PRESIDENT

Craig Lingen
Wilkin SWCD
1150 Hwy. 75 North
Breckenridge, MN 56520
218-643-2933
Area 2

SECRETARY

Felicia Brockoff
Carver SWCD
219 E. Frontage Road
Waconia, MN 55387
952-442-5101
Area 4

TREASURER

Anne Koliha
Fillmore SWCD
900 Washington St. NW
Preston, MN 55965
507-765-3878
Area 7

Tanya Hanson

Red Lake SWCD
2602 Wheat Dr.
Red Lake Falls, MN 56750
218-253-2593
Area 1

Casey Thiel

Chisago SWCD
38814 Third Ave.
North Branch, MN 55056
651-674-2333
Area 3

Shelly Lewis

Murray SWCD
2740 22nd St., STE 3
Slayton, MN 56172
507-836-6990
Area 5

Karen TeHennepe

Clearwater SWCD
312 Main Avenue N.
Bagley, MN 56621
218-694-6845
Area 8

Minnesota Association of Conservation District Employees State Director's Meeting – January 8, 2008 Held at the Stearns County USDA Service Center

Attendance:

Area 1 – Tanya Hanson, Red Lake SWCD Area 5 – Shelly Lewis, Murray SWCD
Area 2 – Craig Lingen, Wilkin SWCD Area 6 – Rick Reimer, Kandiyohi SWCD
Area 3 – Casey Thiel, Chisago SWCD Area 7 – Anne Koliha, Fillmore SWCD
Area 4 – Felicia Brockoff, Carver SWCD Area 8 – Karen TeHennepe, Clearwater SWCD

Call to order

The meeting was called to order by acting President, Rick Reimer at 10:05 AM.

Introduction of Directors – Casey Thiel, Chisago SWCD, has replaced Mary Kay Anderson, Pine SWCD (Area 2), in late 2007. Karen TeHennepe, Clearwater SWCD, Area 8 may/will be replaced with Anne Oldakowski from Wadena SWCD. Felicia reported that Karen would be attending the meeting today, but will be late.

Election of Officers – Motion was made by Tanya Hanson, seconded by Anne Koliha to nominate Rick Reimer as the MACDE President for 2008. There being no other nominations, on vote taken, all voted aye.

Motion was made by Felicia Brockoff, seconded by Tanya Hanson to nominate Craig Lingen as the MACDE Vice President for 2008. There being no other nominations, on vote taken, all voted aye.

Motion was made by Tanya Hanson, seconded by Shelly Lewis to nominate Felicia Brockoff as the MACDE Secretary for 2008. There being no other nominations, on vote taken, all voted aye.

Motion was made by Tanya Hanson, seconded by Craig Lingen to nominate Anne Koliha as the MACDE Treasurer for 2008. There being no other nominations, on vote taken, all voted aye.

Agenda Approval – Motion was made by Tanya Hanson, seconded by Anne Koliha to approve the January 8, 2008 Agenda as printed. Motion carried unanimously.

Secretary's Report – No report.

Treasurer's Report – Anne Koliha presented the Treasurer's Report for the year ending December 31, 2007. The current balance of MACDE funds is \$17,835.62. She reported that John Jaschke, BWSR Executive Director, was selected to receive a \$50 cash prize from the raffle, and has donated that prize back to MACDE. Total raffle income for 2007 was \$1,879.93. As of December 31, 2007, MACDE has 197 employee members, and 1 affiliate member. Motion was made by Tanya Hanson, seconded by Shelly Lewis to approve MACDE Treasurer's Report as presented. Motion carried unanimously.

2008 Budget – Anne provided the Board with copies of the 2007 Budget verses actual. Motion was made by Craig Lingen, seconded by Felicia Brockoff to set the MACDE for 2008 at \$19,800 (see attached). Motion carried unanimously.

MACDE Summer Conference – Rick Reimer reported that no areas have stepped up to assist with coordinating the summer conference. Rick will contact Arrowood and Cragun's this week to get pricing and check for availability. The Board will need to meet in February to get a preliminary Agenda set. Tentative meeting dates were set for February 19 or 20.

Websites for District's – Rick Reimer reported briefly about the new requirement for all SWCD's to have a website. Tanya stated that Area I has Portland Portal as their website administrators, with the domain costing \$500 per year. That cost is shared by all the Area I SWCD's.

Discussion on the NRCS computer issues, where they will be charging District's \$3,000 per machine per year for maintenance costs. Some of the Board members expressed their concern with MASWCD not communicating this issue to the District's very well. Some of the northern SWCD's are having a very hard time with budgets this year, and this will be a big issue for them.

WCA Certification and Training – Rick Reimer stated that the test that was scheduled to take place at the summer session in Stillwater was canceled, due to a lack of participants. He would like to see if there is some sort of training on how to take the test. Les Lemm is the new BWSR WCA coordinator, and could possibly offer some training information.

Training Requests – Casey Thiel reported that she has received a training request for \$200 from Area 3 to go towards the Administrative Training Session. Casey will find out if the amount should be for the full \$300, or just the \$200, and will get back to Rick and Anne.

Tanya Hanson reported that Area 1 would like to request their \$300 training budget to host their winter training session.

Other – Tanya Hanson expressed concern with BWSR's timeline on getting the NRBG funds out to the SWCD's. She stated that a lot of the northern District's are having serious budget issues, and the hold-up of the NRBG funds when the District has their plan in place has been detrimental to these District's. The Board asked if her MASWCD Area Director could contact LeAnn Buck or BWSR to see if the monies can be sent out earlier.

Tanya also asked if any of the Board members had heard about House File 2536, authored by Morrie Lanning, which talks about establishing 9 Basins throughout Minnesota. She has contacted LeAnn Buck, who hadn't heard about it either. Tanya also expressed concerns that MASWCD did not get the word out to District's for the Campaign Financial Disclosure statement when the legislation was proposed in early 2007.

Rick Reimer asked if anyone heard comments about the MASWCD Convention being held in Rochester in December. The biggest concerns that Board members heard was that it was a very long way to walk, especially for the older Supervisors. The rooms at the Kahler Grand Hotel were very outdated and small, and some with mold issues.

Agency Reports – there were no representatives from BWSR, NRCS, or MASWCD in attendance. The Board also expressed concerns that it has been a very long time since any of our partnering agencies have attended our meetings, and that maybe a letter should be drafted to them. If they couldn't attend our meetings, perhaps they could send a written report instead.

2008 Committee Appointments – The following committee appointments were made at this time:

MASWCD: Rick Reimer; Felicia Brockoff alternate

BWSR: Rick Reimer; Brian Watson, Alternate

NRCS State Technical Committee: Craig Lingen; Rick Reimer, Alternate

SCTAC: R.C. Boheim and Glenn Roberson

Meeting was adjourned at 12:14 PM in a motion made by Tanya Hanson, seconded by Karen TeHennepe. Motion carried unanimously.

Respectfully Submitted,



Felicia Brockoff, MACDE Secretary
MACDE Area IV Representative

2008 MACDE Budget

<u>Expenses</u>	<u>Proposed</u>
Area Training - \$300.00 per Area	\$2,400.00
NACDE Registration Expenses	\$750.00
NCDEA Dues	\$200.00
Raffle Printing and Mailing	\$400.00
Early Bird Membership Prize (8 @ \$25)	\$200.00
Marketing/Statewide Promotion/Booth	\$500.00
Mailing/Postage	\$25.00
Summer Conference	\$11,000.00
State Envirothon - BWSR	\$500.00
Miscellaneous	\$125.00
Website (hosting & upkeep)	\$500.00
Leadership Scholarship	\$3,200.00
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Total Expenses	<u><u>\$19,800.00</u></u>
<u>Revenues</u>	
Membership Dues	\$5,000.00
Raffle	\$2,500.00
Summer Conference Registrations	\$12,300.00
Miscellaneous	\$0.00
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Total Revenues	<u><u>\$19,800.00</u></u>