



MACDE

Minnesota Association of Conservation District Employees

**Minnesota Association of Conservation District Employees
State Director's Meeting
February 28, 2007
Stearns County, USDA Service Center**

Attendance:

Mary Kay Anderson, Pine SWCD (Area 3)
Susan Shaw, Mille Lacs SWCD (Area 3)
Brian Watson, Dakota SWCD (Area 4)
Felicia Brockoff, Carver SWCD (Area 4)
Marlene Molden, Swift SWCD (Area 5)
Rick Reimer, Kandiyohi SWCD (Area 6)
Anne Spanbauer, Filmore SWCD (Area 7)
Karen Anderson, Clearwater SWCD (Area 8)

President Brian Watson called the meeting to order at 10:00 a.m.

Introduction of the new 2007 Area Directors.

Agenda Approval:

Items added to the agenda were wage & benefit summary for employees survey & BWSR Board meeting. Item removed from the agenda was NRCS agency report.

Motion by Rick Reimer, second by Marlene Molden to approve the agenda as amended. All in favor, motion carried.

Secretary's Report:

The December 4, 2006 meeting minutes were provided. No changes were provided. **Motion by Anne Spanbauer, second by Susan Shaw to approve the December 4, 2006 minutes as presented. All in favor, motion carried.**

Treasurer's Report:

Anne Spanbauer provided the 2006 year end and current Treasurer's Report with a year end balance of \$12,851.00 as of December 31, 2006. The current balance including new memberships was \$17,011.00. All bills for the summer conference and MASWCD Leadership scholarships received to date have been paid. **Motion by Karen Anderson, second by Rick Reimer to approve the December 31, 2006 & current Treasurer's report. All in favor, motion carried.**

Membership Update:

Current membership status for 2007 is 208 members including 205 employees and 3 affiliate members. Total membership for 2006 was approximately 220.

Election of Officers:

Minnesota's Blue Collar Conservationists

Karen Anderson nominated Rick Reimer for the office of President. Nominations called three times, carried unanimous.

Anne Spanbauer nominated Marlene Molden for the office of Vice President. Nominations called three times, carried unanimous.

Anne Spanbauer nominated Karen Anderson for the office of Secretary. Nominations called three times, carried unanimous.

Susan Shaw nominated Anne Spanbauer for the office of Treasurer. Nominations called three times, carried unanimous.

Committee Assignments:

TSP Advisory-	Brian Watson, Primary & Rick Reimer, Alternate
BWSR Advisory-	Rick Reimer, Primary & Brian Watson, Alternate
MASWCD Advisory-	Rick Reimer, Primary & Marlene Molden, Alternate
NRCS Technical-	Craig Lingen, Primary & Ryan Peterson, Alternate
State Con Tech Committee-	RC Boheim, Primary & Kelly Osterdyk, Alternate

Budget:

Board discussion regarding items for the 2007 budget including: membership, training, website development and improvements. Dakota SWCD will continue to host the MACDE website for a fee of \$500 per year. **Following discussion of the Annual Meeting and Summer Conference and other budget items a motion was made by Karen Anderson, 2nd by Rick Reimer to set the 2007 Budget at \$15,600. Motion carried.**

Annual Meeting and Summer Conference Evaluation:

The Board discussed the upcoming 2007 MACDE Summer Conference to be held in Stillwater June 26-28th with Area IV serving as the planning committee. The BWSR Wetland Delineation tutorial and test will be held prior to the start of the conference. Mini sessions have not been finalized yet but are in the planning stage. A draft agenda will be put together and circulated by Brian for review prior to information being distributed to employees. Discussion was held regarding expenses, sessions, lodging, speakers and meals.

NCDEA Dues:

Following discussion a motion was made by Rick Reimer, 2nd by Susan Shaw to pay the budgeted amount for the NCDEA dues. Motion carried.

Meeting Schedule 2007:

A meeting was set for June 20, 2007 at 10:00 a.m. in St Cloud prior to the Annual Conference. September 19 and December 3, 2007 were set as the two regular MACDE Board Meeting dates.

Extraordinary Contribution Award:

Discussion on the nomination process and selection for the Employee Extraordinary Contribution Award was held. Nominations will be considered and a recipient chosen at the June 20, 2007 meeting in St Cloud.

Agency Reports:

a) BWSR- Discussion on Annual Plans, CS Audits, Elink & Wetland processes.

MASWCD Resolution #26:

Minnesota's Blue Collar Conservationists

The MASWCD association discussed resolution but will not pursue until the next legislative session. Discussion regarding the development of public employees' insurance program and the role the MACDE would play was tabled.

Wage & Benefit Survey:

A few SWCD's have expressed an interest in seeking consultants to look at job descriptions and wages/benefit packages due to the differences in salaries and benefits offered by Districts.

Other:

Ideas for the MACDE website were discussed. Potential ideas include a new employee training manual and training protocol for employees.

Review of the MACDE by-laws 30 days prior to the annual meeting. Any proposed changes need to be distributed to members with proper notice and voted on at the annual meeting.

Adjourn:

A motion was made to adjourn by Karen Anderson, 2nd by Marlene Molden. All in favor, motion carried.