



**Minnesota Association of Conservation District Employees
State Director's Meeting
December 5, 2005
Sheraton Bloomington Hotel**

Attendance:

Bryan Malone, Pennington SWCD (Area 1)
Karen Carlsrud, Clay SWCD (Area 2)
Susan Shaw, Mille Lacs SWCD (Area 3)
Brian Watson, Dakota SWCD (Area 4)
Brian Nyborg, Jackson SWCD (Area 5)
Rick Reimer, Kandiyohi SWCD (Area 6)
Anne Spanbauer, Filmore SWCD (Area 7)
Kathy Loucks, Itasca SWCD (Area 8)

President Brian Watson called the meeting to order at 3:40 p.m.

Agenda Approval:

There were no changes to the agenda.

Motion by Rick Reimer, second by Karen Carlsrud to approve the agenda as presented. All in favor, motion carried.

Secretary's Report:

The September 28 meeting minutes were provided. No changes were provided. **Motion by Rick Reimer, second by Susan Shaw to approve the September 28, 2005 minutes as presented. All in favor, motion carried.**

Treasurer's Report:

Karen Carlsrud provided the December 1, 2005 Treasurer's Report. She also provided a handout of 2006 memberships as of December 1. There are an estimated 90 members at this time but it is anticipated that several MACDE memberships will be received during the MASWCD convention. Karen reported that the current Treasurer's balance is \$6,211.98. **Motion by Rick Reimer, second by Susan Shaw to approve the December 1, 2005 Treasurer's report. All in favor, motion carried.**

Annual Meeting and Summer Training Session:

Brian Nyborg presented information from Area 5 with regards to hosting the 2006 annual meeting and training event. He indicated that Area 5 employees were excited to host the event and have started a conceptual agenda which would include a bus tour of Area resources and conservation activities. He also provided copy of a fax from Prairie Ridge Casino, Granite Falls with estimated event costs. The dates of the event would be June 27, 28 and 29.

Motion by Karen Carlsrud, second by Ann Spanbauer to establish June 27-29 as the 2006 dates for MACDE annual meeting and training event and to have Brian Nyborg continue to negotiate contractual agreement with Prairie Edge Casino located in Granite Falls. All in favor, motioned carried.

Guidelines for Area Training Funds:

Discussion about the development of guidelines for reimbursement of local training activities occurred. Over the past several years, MACDE has provided \$250 per Area for local training reimbursement. There currently are no guidelines or policy regarding reimbursement requests from Area training events. Some felt that these funds should only go to paid MACDE members and for training activities first approved by State MACDE Directors. Others commented that the State MACDE Directors only meets four or five times per year it may be difficult to provide a timely response to individual training requests. Most felt that providing funds for local training efforts should continue as funding allows. Susan Shaw volunteered to draft some guidance language and bring it back to our next meeting.

Goals for 2006:

Brian Watson sought input on Board goals for 2006. It was discussed that NRCS Technical Approval Authority or NRCS training in general and its relationship to developing Contribution Agreements could be examined. It was also discussed that we should talk with BWSR to determine the feasibility of developing a tutorial for SWCD staff regarding the wetland delineators certification program and possible testing at our annual summer training event.

Other:

The next MACDE State Directors meeting was tentatively scheduled for January 25th at the Stearns County USDA Center. It was mentioned that several Areas will have new delegates to the State Board and that both the resigning and new Directors should attend the January meeting for smoother transition.

A motion was made by Brian Nyborg, second by Karen Carlsrud to adjourn the meeting. All in favor, motion carried.