



## BOARD OF DIRECTORS

PRESIDENT

**Tiffany Determan**

Sherburne SWCD  
14855 HWY 10 Blvd.  
Elk River, MN 55330  
*Metro Area 4*

VICE PRESIDENT

**Julie Kingsley**

Hubbard SWCD  
212 1/2 2nd St W.  
Park Rapids, MN 56470  
(218) 732-0121  
*North Central Area 8*

TREASURER

**Blake Honetschlager**

Nicollet SWCD  
424 S. Minnesota Ave.  
St. Peter, MN 56082  
507-931-2550  
*South Central Area 6*

SECRETARY

**Beau Kennedy**

Goodhue SWCD  
104 E 3<sup>rd</sup> Ave  
PO Box 335  
Goodhue, MN 55027  
*South East Area 7*

**Chessa Frahm**

Stearns SWCD  
110 2<sup>nd</sup> St, S, Ste 128  
Waite Park, MN 56387  
320-251-9171  
*West Central Area 2*

**Lynn Gallice**

Mille Lacs SWCD  
635 2<sup>nd</sup> Street SE  
Milaca, MN 56353  
320-983-2160  
*North East Area 3*

**Peter Nelson**

Pennington SWCD  
Sherwood Ave. S  
Thief River Falls, MN 56701  
218-683-7075  
*North West Area 1*

**Stephanie LaBrune**

Pipestone SWCD  
119 2<sup>nd</sup> Ave SW. Ste #13  
Pipestone, MN 56164  
507-825-6765  
*South West Area 5*

## MACDE Regular Board Meeting Stearns County SWCD Office Meeting Minutes

February 24, 2016

**Meeting was called to order 1:07pm** – Tiffany D. called to order the annual meeting of the MACDE @ 1:07 pm on February 24, 2016 at the Stearns SWCD office. Members present include: Beau Kennedy, Tiffany Determan, Blake Honetschlager, Julie Kingsley, Peter Nelson, Lynn Gallice, Chessa Frahm and Stephanie LaBrune.

**Approve Agenda:** With a brief discussion on the SWCD dedicated funding legislation and the status of the 2018 allocation, a Motion was made by Beau K. and seconded by Blake H. to approve agenda. **Motion Passed**

**Approval of minutes from February 26<sup>th</sup> 2015 MACDE Directors meeting.** The minutes were approved as read. Motion made by Lynn G. and seconded by Peter N. **Motion Passed.**

### Annual Election of Officers and Board Member Terms of Service

A review of the officer appointments and board member terms was completed. The Summary is below:

Area 1	Tiffany Determan	Elected July 2014
Area 2	Peter Nelson	Elected Feb 2015
Area 3	Chessa Frahm	Elected July 2015
Area 4	Lynn Gallice	Elected July 2015
Area 5	Stephanie LaBrune	Elected July 2015
Area 6	Blake Honetschlager	Elected Feb 2013
Area 7	Beau Kennedy	Elected Feb. 2013
Area 8	Julie Kingsley	Elected March 2014

	2017 Elections
	2019 Elections

### Treasurers Report

Blake H. reported the current checking balance of \$7,876.02 with a savings balance of \$9,055.53. A correction was made to the 2016 budget from the Annual meeting @ BWSR Academy in October; to add a \$50/meeting, not to exceed \$1,500 stipend allowance for MACDE directors to provide representation at State level meetings in 2016. MACDE directors will keep track of their attendance and submit one invoice @ the end of year to treasurer for payment. A Motion was made by Julie K. and seconded by Stephane L. to approve the Treasurers report. **Motion passed.**

**Approve Donation to 2016 Envirothon.** Beau K. made the motion to pay the \$1,500.00 for the MN State Envirothon 2016. Seconded by Lynn G. Discussion: **Motion passed.**

### Approve BWSR Academy Reimbursement for 2015 Training @ Breezy Point.

Motion made by Lynn G and Seconded Chessa for MACDE payment of \$3,100 for MACDE members attending the 2015 BWSR Academy. **Motion Passed.**

## 2016 Goal Setting:

Below are the objectives that the MACDE Board members will work on in 2016:

1. Refine our list of professional organization and training opportunities that are listed on the MACDE.us website. (link to BWSR Train Tracks, etc)
2. Compile informational articles pertaining to conservation topics that SWCD's could use for local promotion/information efforts. Add disclaimer to the documents to allow for others to use the info as they wish. This info will be placed in the "News" page on MACDE.us
3. Continue with quarterly news letters from MACDE. Area 6 – Blake H will be this quarter's spotlight.
4. Continue to provide MACDE representation on State Committees (BWSR Board, MASWCD, Technical Training Representation, NRCS, etc.)
5. Maintain and rejuvenate area MACDE meetings across the State.

*Bulk purchase of GIS licenses was discussed, but due to the specific complications and system setups of individual counties (some partnering with NRCS, Counties, regional efforts, etc), bulk purchase of GIS licenses was not listed as a goal for 2016.*

### MASWCD Leadership Scholarship Discussion

Employees have until Sept 1<sup>st</sup> of each year to pay their MACDE dues and become a member in order to be eligible for scholarship benefits (Leadership, Academy, etc.) Motion made by Beau K and seconded by Blake H. **Motion Passed.** There is \$2,000 from 2015 and \$2,000 from 2016 budget to be used for the 2016 Leadership Program. Members will be eligible for up to \$200 scholarships. If greater than 20 members apply, the \$4000 will be divvied up among applicants.

### Committee Reports:

**Mentoring Program** - Peter N. presented at the MASWCD Board meeting in August and handed out the white paper that was developed for the program. A test database has been developed on the MACDE website for Area 1 as a BETA version for testing. The goal is to try it out and see if it could be feasible to operate and maintain on a state wide level for mentorships.

**Employee Training needs/Technical Training and Certification Team** – Beau K. has not heard of any traction on this effort by NRCS and SWCD. Will investigate to determine the status of implementing the strategy document.

### Agency Reports

- BWSR – none
- NRCS - none
- MASWCD –none

2) **Adjournment** -motion by Beau K. and seconded by Lynn G. to adjourn the meeting.

- – Tiffany D. adjourned the meeting at 3:07 pm
- Minutes submitted by: Beau Kennedy Goodhue SWCD
- Minutes approved by: \_\_\_\_\_