



2024 MACDE 2nd Quarter Agenda

May 28, 2024

1:00 – 3:00 PM

Draft Agenda

1. Call to Order
2. Welcome
3. Approval of the Agenda
4. Approval of the Minutes
5. Treasurer's Report
6. Partner Reports
7. Director's Report
8. Old Business
 - a. Managers Meeting (May 29-30)
 - b. 2024 Statewide Admin Training Committee Update (June 25-26)
 - c. MASWCD/MACDE HR Workgroup Update
 - d. 2024 Wage and Benefit Survey Update
 - e. 2023-24 Education Grant
 - i. Isanti SWCD Education Grant Invoice
 1. *When Development Comes to Town* video - payment \$3,625.00
 - f. 2024-25 Education Grants
 - i. Cass SWCD
 1. *Native Wildflower Shoreline Workbook* \$1,116.16
 - ii. Red Lake SWCD
 1. *Soil Health Shared Services Education Grant* \$1,000
 - iii. Renville SWCD
 1. *Take Root In Soil Health* \$5,000
9. New Business
 - a. Memberships
 - b. Strategic Plan
 - i. <https://drive.google.com/drive/folders/1esBC-R79dTiSsiN93sWYjGADTkoDth3A?usp=sharing>
 - c. Leadership Grants
 - d. 3rd Quarter Meeting In Person (Select a location, July 23/24 Hold Dates)
 - e. 2024 Fall Managers Meeting Discussion
10. Other
11. Adjourn

Microsoft Teams [Need help?](#)

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Meeting ID: 235 356 718 807

Passcode: z8J35k

Dial-in by phone

[+1 469-850-4198](tel:+14698504198),[297575494#](tel:+1297575494) United States, Dallas

[Find a local number](#)

Phone conference ID: 297 575 494#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Future Discussion Items:

- a. Educational Grants
- b. Training Funds (*discuss increasing funds at 2024 Q1 mtg*)
- c. MACDE Brochure (*Meghan Completed*)
- d. Managers Meeting (*Spring and Fall Annually*)
- e. Website
- f. Strategic Plan Update
- g. Human Resources Training with Ann Gehring. (*address through HR Workgroup*)
- h. Glossary for Budget Items (*Discussion Item, currently in works by Andy Albertson*)
- i. MCIT / BWSR Sponsored Admin Training (*Slowly coming available through MCIT*)
- j. Submit Wage and Benefit Survey earlier so districts can use them for reviews
 - i. Discussion item for 2024 Q1 Mtg (*DDA PRAP Option~MASWCD*)
- k. Scholarship funding to attend various career development trainings
- l. Meeting on transferring off USDA Network
- m. SWCD Board Member Orientation Process, New Hire, any materials, stuff highly specific to SWCDs. (*address through HR Workgroup*)

Committee Assignments for 2023

1. Awards: Andy*, Kay, Tara
2. Membership Development: Jessica*, Cody
3. By-laws: Dan*, Meghan, Nathan
4. Communications: Tasha*, Ashley, Meghan
5. Website: Tasha*, Jessica, Mike
6. Events: Cody*
7. Grants: Dan*, Meghan, Cody
8. Professional Development: Kay*, Cody
9. Strategic Planning: Dan*, Tara*, Jessica, Andy

BWSR Advisory Member: MACDE Board of Directors will rotate meetings.

2024 MASWCD Advisory Member: MACDE Board of Directors will rotate meetings.
January-Mike S., April – , June-, August- September-, October-, November-, December TBD.