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MACDE Annual Board Meeting Minutes

Cragun's Resort Brainerd, MN

October 25, 2016

Meeting was called to order 4:30 pm – Tiffany D. called to order the annual meeting of the MACDE on October 25, 2016 at Cragun's Resort in Brainerd, MN @ BWSR Academy. Board Members present include: Beau Kennedy, Tiffany Determan, Blake Honetschlager, Julie Kingsley, Lynn Gallice and Chessa Frahm. Roughly 70 MACDE members were in attendance. Each Board member introduced themselves to the group.

Approve Agenda: Motion by Doug Boss and seconded by Matt Solesmaas to approve agenda with the additional item of the Wage Benefit Survey being added. **Motion Passed**

Secretary's Report: Approval of minutes from October 28th 2015 MACDE Annual meeting. The minutes were approved as read. Motion made by Bridget Evers and seconded by Travis Jensen **Motion Passed.**

Treasurers Report

Blake updated the group on the 2016 budget and expense reports. As of September 30th 2016 a total of \$976.11 in checking and \$9,057.34 in the MACDE savings account. Expenses include the annual Envirothon contribution, training requests and raffle item expenses. A Motion was made by Jamie Osowski and seconded by Judy Johnston to approve the Treasurers report.

Motion passed.

MACDE Benefits and Goals Review: Tiffany reviewed the items that were accomplished by the MACDE in 2016 including training offerings, representation on the Technical Training Committee, mentorship program, job postings and template hosting.

Technical Training and Certification Overview: Megan Lennon, BWSR gave the group an update on the standing of State Technical Committee. Implementation schedule for the next year was handed out and updated the staff on the 3 phases of the program; 1, forming Area and State Technical Training Committees, 2. Development of local needs, 3. Implement training needs. Beau K mentioned that all the Areas in the State will have a local training committee that will be formed in 2017. These folks would likely work hand in hand with the area NRCS and BWSR reps to get local training needs implemented.

Social Media Training Discussion: Tiffany updated the group on the 2 training proposals we received from private social media training consultants. These sessions are expensive and the Board wanted to get the feel of the members on pursuing this or not. The members suggested that we compile a doodle pool to determine types of training needs and level of interest. We'll do that.

Annual National Envirothon Scholarship Donation: Motion was made by Andy Arens and 2nd by Travis Jansen to move \$200 into our annual budget for helping participants selected for the National Envirothon event

Call for letters and template: Tiffany reminded members to please send any informational templates on related programs and outreach that they feel like sharing with other districts. These templates are posted on our website by Chessa.

2017 Budget: Blake went through the proposed budget for 2017. Members agreed to no changes as presented.

Extraordinary Contribution Award – There were no entries for the MACDE extraordinary contributor award this year. Tiffany asked the members if they still felt that this award was something that we should continue to support. It was brought to the attention of the members by Troy that the award does not have to be given out each year to be relevant. It is an award that MACDE can give out when warranted. The members agreed to keep the award and continue to take nomination on a yearly basis.

MACDE Raffle and Booth Reminder Blake announced that he has the raffle packets here and are ready for pick up following the meeting. Please bring all your tickets (sold and unsold) to the MASWCD Convention. We'll be manning the MACDE Booth so swing by and turn in your tickets/money and chat a while.

Wage Survey: MACDE will be sending out the employee wage/benefit survey soon. Please have it returned to Pam Tomevi by April 2017 so that SWCD can use the updated info for 2018 budgets. Thank you.

Adjournment -motion by Matt Krueger and seconded by Travis Janson to adjourn the meeting.

- – **Tiffany D. adjourned the meeting at 5:15pm**
- **Minutes submitted by: Beau Kennedy Goodhue SWCD**
- **Minutes approved by: _____**